

PUBLIC WORKS ENGINEERING FEE SCHEDULE NEW & REVISED FEES

City Council

January 20, 2026



Overview

Engineering Fee Schedule

- Includes Engineering Fees and Charges such as plan checks, inspections, permits, and administrative fees
- Latest Fee update in 2017 applied an overall 10% increase on all Public Works Fees

Notices

- Notice to mail-in subscribers 14 days prior the hearing
- Local newspaper: 10 days prior to the hearing, and 5 days prior to the hearing

Implementation

- These fees will become effective 60 days following adoption of resolution



Fee Study Objectives & Methodology

Objectives

- Identify full cost and gaps associated with providing related services
- Incorporate new fees and services
- Develop rational basis and mode for setting fees, helpful for future fee updates
- Recover 100% cost for eligible City user services

Methodology

- Utilized Willdan Financial Services consulting services
- Cataloged all engineering services provided, existing and new
- Performed time analysis
- Survey neighboring cities' fees



City Fee Comparison

Permit/Fee	Fullerton		Yorba Linda (2025)	Tustin (2025)	Whittier (2022)	Orange (2018)	Garden Grove (2017)
	Existing (2017)	Proposed (Fee Study)					
Lot Line Adjustment	\$825*	\$4,086	\$4,064	\$2,937*	\$6,524	\$2,828	\$1,465*
Encroachment Permit Processing/Issuance	\$52	\$131	\$120	\$305	-	\$535	\$50
Encroachment Permit Driveway (non-arterial)	\$373	\$806	\$143	\$805	\$309	\$755	\$260
Encroachment Permit Sidewalk (25 LF/100 SF)	\$270	\$806	\$902	\$805	\$230	\$755	\$260-\$360
Encroachment Permit Curb and Gutter (25 LF)	\$373	\$806	\$902	\$805	\$309	\$604	\$260-\$360

Note: Initial Deposit or Application Fee – does not include additional consultant expenses and/or staff time.

Fee comparison with other agencies can be challenging given the nature of each city with varying employee compensation rates, full cost recovery method, philosophies, and content of the services and fees.



Fiscal Impact

- **Fiscal Impact**

- 100% full cost recovery from providing these services
 - Currently subsidized by General Fund to offset the cost
 - New Fees will recuperate “new” revenue
 - Variable nature of engineering fees makes it challenging to project revenue



Recommendation

- Adopt Resolution:

RESOLUTION NO. 2025-XXX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING CHANGES TO PUBLIC WORKS FEE SCHEDULE AND AMENDING THE CITY OF FULLERTON'S MASTER SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2025-26