



CITY OF FULLERTON
COMMUNITY DEVELOPMENT CITIZENS' COMMITTEE
REGULAR MEETING MINUTES
JANUARY 25, 2022
Fullerton City Council Chamber
303 West Commonwealth Avenue
Fullerton, California

6:32 p.m.

CALL TO ORDER Chair Nava-Mijares called the meeting to order at 6:32 p.m.

ROLL CALL

Present: Chair Nava-Mijares, Vice-Chair Hanzo, Calhoun, Pascual, and Summerhill

Absent: None

Staff Present: Kellee Fritzal, Community and Economic Development Deputy Director, Linda Cordova, Housing Consultant, Jessica Cuevas, Housing Clerical Assistant

No Comments

PUBLIC COMMENTS

Chair Nava-Mijares opened the public comments at 6:33 p.m. There were no comments and the public comments period was closed.

Presented

SCHEDULE AND ROLE OF THE CDCC

The CDCC will meet at Fullerton City Hall, City Council Chambers (First Floor), on the dates publicized. All meetings will begin at 6:30 p.m.

Housing Consultant, Linda Cordova, provided a PowerPoint presentation that included the CDCC Fiscal Year 2022 meeting schedule. She also explained to the Community Development Citizens' Committee of their roles and responsibilities. The CDCC Members will receive guidance from Housing staff. City staff informed the CDCC Members they will not develop or implement new programs. The CDCC Members roles and responsibilities include review of HUD required documents, CDBG applications and program progress. CDCC Members will also recommend funding, which will be presented to Fullerton City Council for approval.

- February 8 – Presentations by Non-Profit Agencies.
- February 22 – Presentations by Non-Profit Agencies and distribution of City of Fullerton applications.
- March 10 – Presentations by City of Fullerton applicants.
- March 22 – Determination of CDBG funding recommendations.
- March 28 (If Necessary) – Determination of CDBG funding recommendations.
- May 3 – City Council Public Hearing, presentation of Committee funding recommendations.

Election of Chair Hanzo and Vice-Chair Calhoun

ELECTIONS OF 2022 OFFICERS

It was moved by Chair Nava-Mijares, seconded by Committee Member Pascual to elect Committee Member Hanzo as Chair. It was moved by Committee Member Summerhill, to elect Committee Member Pascual as Vice Chair. Committee Member Pascual declined the Vice-Chair nomination. It was moved by Committee Member Pascual, seconded by Chair Hanzo to elect Committee Member Calhoun as Vice-Chair.

Motion carried 5-0.

Presented

INTRODUCTION OF COMMITTEE MEMBERS

Community Development Citizens' Committee Members Patricia Hanzo, Victoria Calhoun, Danielle Nava-Mijares, Michael Pascual, and Yolanda Summerhill gave a brief self-introduction to city staff and members of the public.

Presented

PUBLIC HEARING 2020-2021 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER), 2020-2024 FIVE-YEAR CONSOLIDATED PLAN, 2021 ONE YEAR ACTION PLAN

Housing Consultant Cordova presented the 2020-2021 Consolidated Annual Performance Evaluation Report (CAPER). 2020-2024 Five-Year Consolidated Plan, and 2021 One Year Action Plan. She provided a PowerPoint presentation and gave an overview of the Community Development Block Grant (CDBG) and (CDBG-CV) guidelines. She explained the CDBG national objectives and provided examples of eligible activities. She noted that the City of Fullerton receives a CDBG allocation of approximately \$1.3 million a year and a HOME Investment Partnerships Program (HOME) allocation of approximately \$550,000 a year. The City of Fullerton was allocated \$2,065,114 of CDBG-CV funding. CDBG-CV funded eligible programs such as Meal Programs, Administration, Rehabilitation of Facilities, Rental Assistance, and Economic Development.

Presented

UPDATE OF NEW FEDERAL HOME-AMERICAN RESCUE PLAN ACT (HOME-ARPA)

Community and Economic Development Deputy Director, Kellee Fritzel provided a PowerPoint presentation and gave an overview of the HOME Investment Partnerships American Rescue Plan Act (HOME-ARPA) guidelines. She informed the Committee that the City of Fullerton was allocated \$1,954,354 to fund eligible activities. Eligible activities include Affordable Rental Housing, Tenant Base Rental Assistance, Supportive Services and Non-congregate Shelter.

Presented

REVIEW OF 2022-2023 NON-PROFIT APPLICATIONS

The Committee received requests for CDBG funding from the following non-profit organizations.

- Boys and Girls Club of Fullerton, After-School Program (\$50,000)
- Community SeniorServ, Inc.- DBA Meals on Wheels OC, Congregate Lunch Program (\$25,000)
- Easterseals Southern California, Autism Services Health Disparities Program (\$10,000)
- Fair Housing Foundation, Fair Housing Program (\$20,000)
- Giving Children Hope, We've Got Your Back Program (\$10,000)

- Lutheran Social Services, Victims Intervention Program (\$20,000)
- Meals on Wheels of Fullerton, Inc., Maintenance of Meals and Supportive Services (\$25,870)
- Mercy House Living Centers, Inc., Bridges at Kraemer Place Program (\$15,000)
- OC Fair Housing Council, FH Education, Counseling and Enforcement (\$18,500)
- Pathways of Hope, Regional Homeless Services Coordination (\$50,000)
- Wound Walk, Fullerton Street Medic Program (\$28,300)
- YMCA of Orange County, Richman Center Youth Achievers (\$15,000)

Chair Hanzo opened the public comments. There were no comments, and the public comments period was closed.

STAFF/COMMITTEE COMMUNICATIONS

Deputy Director Fritzal informed the Committee that staff will send the requested information, from the Committee meeting on January 25, 2022. Housing Consultant Cordova informed the Committee that staff is working on the FY 2021-2022 CDBG recipients' accomplishment report. The Committee will receive the report at the February 8, 2022 meeting. Deputy Director Fritzal informed the Committee that public comment does not need to be called after every item.

AGENDA FORECAST

Community Development Block Grant Non-Profit applicants will present to the Committee Members at the February 8, 2022 meeting.

7:44 p.m.

ADJOURNMENT –

Chair Hanzo adjourned the meeting at 7:44 p.m. The next Community Development Citizens' Committee meeting will be held on Tuesday, February 8, 2022, at 6:30 p.m., Fullerton City Hall. Council Chamber (First Floor), 303 West Commonwealth Avenue, Fullerton, California



Jessica Cuevas, Clerk to the Community Development
Citizens' Committee