



Agenda Report

Fullerton City Council

MEETING DATE: JULY 21, 2026

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: JON RADUS, CHIEF OF POLICE

PREPARED BY: LAUREN PARKHOUSE, SENIOR ADMINISTRATIVE ANALYST

SUBJECT: \$150,000.00 PURCHASE ORDER FOR EQUIPMENT LOCKERS FROM SOUTHWEST SOLUTIONS GROUP

SUMMARY

Staff requests City Council authorize a purchase order not to exceed \$150,000.00 with Southwest Solutions Group to purchase Fullerton Police Department Patrol Equipment Room equipment lockers as part of the FY24 Congressional Community Project Funding Grant Program project.

PROPOSED MOTION

1. Authorize Administrative Services Director, or designee, to issue a purchase order not to exceed \$150,000.00 with Southwest Solutions Group to purchase Fullerton Police Department equipment lockers.
2. Authorize City Manager, or designee, to administer project and execute documents necessary to procure equipment lockers.

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

None.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statements:

- Fiscal and Organizational Stability
- Infrastructure and City Assets.

FISCAL IMPACT

This item has no General Fund impact. The \$2,500,000 HUD FY 2024 Community Project Funding Grant Program grant award would fund the equipment lockers purchase. The City appropriated funds in Project 55065 Police Department Building Renovation within Capital Projects Fund (Fund 74) when it accepted the grant.

DISCUSSION

The City of Fullerton received notification of the \$2,500,000 US Department of Housing and Urban Development Fiscal Year 2024 Economic Development Initiative (EDI) - Community Project Funding (CPF) grant award for the Police Station Historic Rehabilitation and Remediation Project on May 3, 2024. HUD approved the grant application package and provided a fully executed Agreement on June 6, 2025. City Council approved the grant agreement and grant award appropriation on July 15, 2025.

The Police Station Historic Rehabilitation and Remediation Project would improve and rehabilitate the Fullerton Police Department, including the Patrol Equipment Room. The Patrol Equipment Room provides a central location to store, organize, issue and account for equipment used by sworn personnel while on duty. This includes critical public safety equipment such as body worn cameras, vehicle keys, rifles, tactical gear, emergency response equipment, training equipment and other department-issued supplies for patrol operations.

The Patrol Equipment Room no longer adequately supports Police Department operational needs. Limited storage capacity, an inefficient layout and aging infrastructure reduce accessibility, hinder inventory management and make it more difficult to maintain equipment in a secure, organized and readily deployable condition. The grant-funded remodel under the Police Station Historic Rehabilitation and Remediation Project would modernize the Patrol Equipment Room by improving the layout, increasing secure storage capacity, enhancing inventory control and creating a more efficient workspace to issue and manage patrol equipment.

Replacing existing patrol equipment and rifle lockers is an essential component of the Patrol Equipment Room remodel. The current lockers have reached the end of useful life and no longer provide adequate storage capacity or organization for equipment issued to sworn personnel. New lockers would provide secure, dedicated storage for department-issued equipment while improving organization, accessibility and accountability. Individual rifle compartments and equipment storage areas would ensure staff stores firearms and other critical equipment in a manner consistent with department policies, security best practices and applicable safety standards. Improved locker design would also reduce equipment damage, facilitate inventory management and streamline equipment issuing and return during shift changes and emergency deployments.

Staff sourced the equipment lockers from Southwest Solutions Group via the Equalis Group Cooperative Purchasing organization, under Master Agreement #COG-2152P. Using a cooperative purchasing contract streamlines the procurement process and is a widely recognized best practice among public agencies. Equalis Group facilitates public procurement solicitations using Lead Agencies to deliver compliant, competitive and publicly procured cooperative agreements in accordance with the Federal procurement requirements under 2-C.F.R. Part 200, Uniform Guidance. This allows Equalis Group to provide readily available sourced cooperative agreements, offering numerous products and services at reduced lead times and reduced pricing to public entities.

Cooperative purchasing is also consistent with City of Fullerton Purchasing Policy No. 4.1.2 and Fullerton Municipal Code Section 2.64. The City must obtain goods and services consistent with the quality needed for proper department operations through quotes and competitive bids whenever possible. Purchasing Policy 4.1.2 Section IV.D notes exceptions to the Open Market Process include when participating in an established governmental Cooperative Purchasing Agreement, since the agreement has already been competitively bid.

Attachments:

- Attachment 1 – Southwest Solutions Quote

cc: City Manager Eddie Manfro