



Agenda Report

Fullerton City Council

MEETING DATE: DECEMBER 5, 2023

TO: CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY / PUBLIC FINANCING AUTHORITY

SUBMITTED BY: LUCINDA WILLIAMS, CITY CLERK

PREPARED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: MAYOR / CHAIR AND MAYOR PRO TEM / VICE CHAIR APPOINTMENT

SUMMARY

City Council / Successor Agency / Housing Authority / Financing Authority appoints a new Mayor / Chair and Mayor Pro Tem / Vice Chair on an annual basis.

RECOMMENDATION

1. City Attorney conduct nominations for Mayor / Chair appointment.
2. Mayor conduct nominations for Mayor Pro Tem / Vice Chair appointment.

CITY MANAGER RECOMMENDATION

None.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

None.

DISCUSSION

City Council / Successor Agency / Housing Authority / Financing Authority votes to appoint a Council / Agency / Authority Member to serve as Mayor / Chair and a Council / Agency / Authority Member to serve as Mayor Pro Tem / Vice Chair. The Mayor / Chair serves as the presiding officer during Council / Agency / Authority meetings and represents the City at various events. The Mayor Pro Tem / Vice Chair serves as presiding officer and represents the City in the Mayor / Chair's absence.

City Council approved a policy in October 2020 for Mayor / Chair and Mayor Pro Tem / Vice Chair appointment including a method to break a tie when two or more Council Members have equal seniority to become the Mayor Pro Tem. The Policy states that

City Council will select the Mayor Pro Tem based on seniority according to the number of years a member has served consecutively on City Council without serving as Mayor. The Mayor Pro Tem shall automatically become Mayor the following year.

If the Council Member scheduled to next serve as Mayor Pro Tem declines the appointment, the member will move to “second position” and the next most senior member will serve as Mayor Pro Tem. If the Mayor Pro Tem next scheduled to serve as Mayor chooses not to serve, the member shall continue to serve as Mayor Pro Tem and the next most senior member will serve as Mayor.

A random selection shall determine seniority when voters elect two or more non-incumbent Council Members at the same municipal election.

The following table lists seniority of current Council Members:

Council / Agency / Authority Member	Last Served as Mayor / Chair	Years Served Without Serving As Mayor / Chair
Ahmad Zahra	n/a	5
Nick Dunlap	n/a	3
Bruce Whitaker	2021	2
Shana Charles	n/a	1
Fred Jung	2023	0

Mayor Pro Tem Whitaker would serve as Mayor for the ensuing term per the Policy.

Council Member Zahra would serve as Mayor Pro Tem for the ensuing term per the Policy because he has served the most consecutive years on City Council without serving as Mayor.

Nothing in the Policy prohibits selection of a Mayor Pro Tem or Mayor based on the majority vote of the City Council.

Staff attached a copy of the Mayor Pro Tem Selection Policy for reference.

Attachments:

- Attachment 1 – Selection of Mayor Pro Tem Policy

cc: City Manager Eric J. Levitt