

MEETING DATE: April 28, 2022
TO: Library Board of Trustees
FROM: Judy Booth, Library Director
SUBJECT: 2022-23 FEES SCHEDULE

SUMMARY

At the Board meeting of November 18, 2021, the Board voted to permanently remove daily overdue fines and fees from the Library Fee Schedule on a vote of 4-1 (Paden). Additionally, staff recommend other fee changes based on new services. The Board approved Fee Schedule will be made part of the budget approval item before the Council at their anticipated June 7, 2022, meeting.

RECOMMENDATION

Consider approving or amending the proposed Fee Schedule for 2022-23.

FISCAL IMPACT

Unknown.

DISCUSSION

At the Board meeting of April 22, 2021, Trustee Mansuri (seconded by Corresponding Secretary Paden) asked to extend the waiver of fees for 6 months and eliminate the \$5 Extended Use Fee and re-evaluate the situation.

In addition to the increase in customer satisfaction by waiving fines and fees and permanently dropping the Extended Use Fee of \$5, the library staff have been calling the few customers who need to return items or pay for them. The response from those patrons have been overwhelmingly positive. These, mostly telephone, conversations have allowed staff to be their welcoming selves and offer additional information about programming and other library services. This path has also made it possible to refrain from using the collection management service that we had been using.

As COVID continues largely unchecked and the number of libraries eliminating fines and fees increases, staff recommends permanently eliminating the fines and fees first introduced at the Board's May 14, 2020, meeting.

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Review of Red-lined Edits to the Library Fee Schedule:

Fines — ~~VHS~~ & DVD ** -- The Library no longer circulates VHS tapes.

~~Book-on-Tape-Cassette~~/Book on CD-- The Library no longer circulates Book on Tape Cassettes.

Materials Recovery (Collections) ~~\$20.00~~ \$10.00 -- The Library's materials recovery contractor has reduced this service charge to libraries of \$9.85 since most libraries no longer charge late fees. The contractor's business model has changed, and patrons are more likely to pay the fee when it is lower.

Research ~~\$32.00~~ \$34.00 per hour – This fee is based on the hourly rate of Local History Archivist. The rate for was increased at the Council's March 15, 2022 meeting (Resolution 2022-030)

Memorial Plaque (Children's Wall) -- \$100 -- This rate has been at \$35 for many years and now the Library's purchase of the plaque exceeds that amount.

Lost/Damaged Hot Spot Fee**** -- \$100.00 – This was approved by the Board on 6/24/21 and has not yet been part of the City budget approval process.

Lost/Damaged Chromebook Fee -- \$500.00 – Chromebooks Check-outs are a new service.

Attachment:
2022-23 Fee Schedule