



CITY OF FULLERTON
COMMUNITY DEVELOPMENT CITIZENS' COMMITTEE
REGULAR MEETING MINUTES
MARCH 10, 2022
Fullerton City Council Chamber
303 West Commonwealth Avenue
Fullerton, California

6:35 p.m.

CALL TO ORDER Chair Hanzo called the meeting to order at 6:35 p.m.

ROLL CALL

Present: Chair Hanzo, Vice-Chair Calhoun
Committee Members: Nava-Mijares, and Summerhill

Absent: Committee Member Pascual

Staff Present: Kellee Fritzal, Community and Economic Development Deputy Director, Linda Cordova, Housing Consultant, Jessica Cuevas, Housing Clerical Assistant

PUBLIC COMMENTS

Chair Hanzo opened the public comments at 6:39 p.m.

- Maureen Milton requested that committee members and city staff please take their masks off when speaking and speak closer to the microphones, as it will help members of the public that may be hearing impaired.

There were no other comments and Chair Hanzo closed the public comments period at 6:41 p.m.

Approved as written

MINUTES – February 22, 2022

It was moved by Committee Member Summerhill, seconded by Committee Member Nava-Mijares to approve the February 22, 2022 Community Development Citizens' Committee minutes as written.

Motion carried 4-1, Committee Member Pascual absent.

Presented

2022-2023 CITY OF FULLERTON PRESENTATIONS

Presentations were given by representatives of the City of Fullerton Departments that submitted an application to receive CDBG funding during the 2022-2023 fiscal year.

Community and Economic Development—requested \$130,000 for Special Code Enforcement. Staff present: Guillermina Torrico, Code Enforcement Manager.

- Q: Due to the loss of staff, will the remainder of the funding received for Fiscal Year 2021-2022 be expended by June 30, 2022?
- A: No, a portion of the funding will not be expended by June 30, 2022.
- Q: What percentage of the properties have managers or owners that are not maintaining the property in a safe and habitable manner?
- A: The percentage has not been determined.
- Q: Does staff inspect apartments or single-family homes?
- A: Staff has primarily inspected apartments.
- Q: What is the notification process before staff does inspections?
- A: Staff notifies the apartment management, apartment residents and homeowners by mailing Block Improvement Grant notification and Newsletter. Apartment residents will receive not only the Block Improvement Grant notification and Newsletter, but they will also receive postcards they can mail to Code Enforcement regarding concerns or repairs needed at their apartment complex.
- Q: How will funding be expended?
- A: Per the proposal, \$110,000 will be expended for staff salary and \$20,000 will be expended for administration costs including supplies, postage, etc.
- Q: If funding does not get expended for Fiscal Year 2021-2022, will the funding rollover to Fiscal Year 2022-2023?
- A: Yes, the funding can rollover to Fiscal Year 2022-2023.

Public Works- Engineering requested \$425,000 for the Brookdale Place Street Improvements. Staff present: David Grantham, Principal Civil Engineer.

Q: When will the City of Fullerton use the map reflecting the 2020 Census Data?

A: It will be used after HUD verifies income and block groups. HUD has not released a date.

Q: Will the Rubberized Asphalt method be used for the Brookdale Street Improvement project?

A: Due to cost effectiveness, this method will not be used for the Brookdale Street Improvement project.

Q: Will the Brookdale Street Improvement project be performed by city staff?

A: Due to staff levels and the scope of work, the project will not be performed by city staff.

Q: Did the Houston Street Improvement project get completed?

A: The Houston Street Improvement project is anticipated to be completed in May.

Q: When will the Iris Ct./Olive Street Improvement project be completed?

A: Contractors will begin the project in May after Nicolas Junior High is let out. It is anticipated to be completed in August.

Q: Do the street gutters on Brookdale Place cause the asphalt to crack?

A: There is a small portion of street gutters, which may cause the asphalt to crack near the curb.

Q: Will the water main installations replace the water wells?

A: No, it will not replace the water wells. Water is pumped through the aquifer and the water is distributed through the water main after it has been cleaned.

Q: What water wells distribute the water?

A: There are several different water wells in Fullerton. The main plant is Anaheim on La Palma Avenue.

Committee Member Summerhill informed the committee and city staff, that she can participate in the funding recommendation for the Public Works,

Brookdale Place Street Improvement Project, as it is not a conflict of interest.

Public Works- Engineering requested \$250,000 for the Gilbert Park Improvements. Staff present: David Grantham, Principal Civil Engineer.

Q: Will new play equipment be installed for the Gilbert Park project?

A: New play equipment will not be installed.

Community and Economic Development requested \$55,000 for the Homeless Case Management Services. Staff Present: Kellee Fritzal, Community and Economic Development Deputy Director.

Q: Will the city work with the local hospitals in the SPA area?

A: The city will work with Providence through St. Jude Hospital. In addition, a van has been purchased and will be outfitted for medical services.

Q: Who purchased the van for the medical services?

A: It was purchased by the North Orange County Collaborative.

Q: What days will the medical van be accessible?

A: It is anticipated that it will be accessible seven days a week for eight hours a day. It is still in the planning stages.

Q: Will services be available in the early morning hours when activity is higher?

A: Yes, services will be available. Staff will receive calls and they will be dispatched for mental health services.

Q: Will the funding be expended for staff?

A: Yes, the funding will be expended for Homeless Case Managers. Funding will not be used for the public health nurse working in the medical services van.

Q: Who attends the Collaborative County meetings?

A: Deputy Director, Kellee Fritzal and the Homeless Case Managers, attend the County Collaborative meetings.

- Q: Who will evaluate the high activity times, that will determine the timeframe for services?
- A: It will be evaluated by the HOPE Center Director.
- Q: Does the city work with Be Well?
- A: Yes, the city works with Be Well.
- Q: Will the medical services van serve only Fullerton residents?
- A: No, it will serve residents in the North SPA areas.
- Q: How will staff be dispatched?
- A: Calls will be received, and staff will be dispatched through the HOPE Center. If a person is in distress or a danger to themselves, it is encouraged to call the police department.

Community and Economic Development- Housing Division requested \$253,110 for Housing Administration. Staff Present: Kellee Fritzal, Community and Economic Development Deputy Director.

- Q: Did the compliance verification of CDBG regulations change during the pandemic?
- A: The city received CDBG-CV funds and with that there were a lot of deviations that could be done. The city could do a five-day notice for certain meetings. The city could also do a five-day publication posting without having to publish in the newspaper.
- Q: Who makes determinations for the HOME Funds?
- A: The determination for the HOME-ARPA funds is a process in which it goes through Continuum of Care, non-profits nonprofits, and it will go to the Community Development Citizens' Committee. The regular HOME funds are used for Housing Rehab, Tenant Based Rental Assistance Program and may be used for affordable housing projects.
- Q: Will the city use HOME-ARPA funds for a conversion of a non-residential building into housing?
- A: Not at this time.
- Q: Could the city use HOME funds for a Down Payment Assistance program?
- A: No, due limited funding the program will be difficult to administer.

Q: How many residents have used the Tenant Base Rental Assistance program?

A: In 2019 there were twenty-six mobile home residents that participated. For 2022 there are sixteen eligible mobile home residents.

Community and Economic Development- Housing Division requested \$545,840 for Housing Rehabilitation. Staff Present: Kellee Fritzal, Community and Economic Development Deputy Director.

Q: Why is the request lower for Housing Rehabilitation?

A: The city is asking for \$105,840 because the city is using carryover funds in the amount of \$440,000.

Chair Hanzo opened the public comments at 7:34 p.m.

- Kurt, Fullerton resident spoke about the medical services van that will be provided by the HOPE Center.
- Maureen Milton, spoke about obtaining Block Improvement Grant information provided by Code Enforcement.
- Curtis Gamble, spoke about emergency shelters following the Fullerton Municipal Codes, and expending funding to various non-profit organizations servicing homeless clients. He also proposed that the OCTA staff be involved with the referral process for homeless residents.

There were no other comments and Chair Hanzo closed the public comments period at 7:41 p.m.

STAFF/COMMITTEE COMMUNICATIONS

Chair Hanzo requested a status for the HOME-ARPA funds. Deputy Director, Kellee Fritzal informed Chair Hanzo and the committee that the HOME-ARPA funds is currently under review.

AGENDA FORECAST

Community Development Block Grant Fiscal Year 2022-2023 Funding Recommendations at the March 22, 2022 meeting.

7:43 p.m.

ADJOURNMENT -

Chair Hanzo adjourned the meeting at 7:43 p.m.

The next Community Development Citizens' Committee meeting will be held on Tuesday, March 22, 2022 at 6:30 p.m. at Fullerton City Hall, Council Chambers (First Floor), 303 West Commonwealth Avenue, Fullerton, California.



Jessica Cuevas, Clerk to the Community Development
Citizens' Committee