



Agenda Report

Fullerton City Council

MEETING DATE: SEPTEMBER 16, 2025

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: BEATRIZ SARMIENTO, INTERIM LIBRARY DIRECTOR

PREPARED BY: ALEC MACLENNAN, ADMINISTRATIVE ANALYST

SUBJECT: FISCAL YEAR 2025-2026 LIBRARY FEE SCHEDULE AMENDMENT

SUMMARY

The Library Board of Trustees approved amended language for the Fiscal Year (FY) 2025-26 Library Fee Schedule, changing the "Group Zero" designation to "City and County Affiliated Groups". Staff requests City Council ratify Library Board of Trustee changes and amend FY 2025-26 Library Fee Schedule in the Master Fee Schedule.

PROPOSED MOTION

Adopt Resolution No. 2025-XXX.

RESOLUTION NO. 2025-XXX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, AMENDING THE CITY OF FULLERTON MASTER SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2025-26

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Reject proposed resolution
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

None.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

The proposed changes to the FY 2025-26 Library Fee Schedule have no fiscal impact as they do not propose changes to current fees. The proposed administrative adjustments would change the “Group Zero” category designation to “City and County-Affiliated Groups” in the fee schedule.

BACKGROUND AND DISCUSSION

City Council approved the City Master Schedule of Fees and Charges, including the FY 2025-26 Library Fee Schedule, on June 17, 2025. Library staff had not found a solution for the “Group Zero” designation on the Fee Schedule at that time with ongoing Library Board of Trustees discussions.

The Library Board considered this item on June 30, 2025 and July 24, 2025 and voted to amend the fee schedule language describing what groups must pay what fees. This change clarified potential confusion over which groups pay fees for room bookings and which groups have fees waived.

The amendment removes “Group Zero” and its description and replaces it with “City and County-Affiliated Groups” with the following description: “City-Affiliated Groups: Fullerton Municipal Employees Federation (FMEF), Fullerton Sister City Association and Fullerton Collaborative. County-Affiliated Groups: Point-in-Time and Vote Center”. The amended Fee Schedule also states these groups, “are not charged rental fees yet may be required to post a refundable damage deposit”. Staff requests City Council adopt a resolution to formally amend the FY 2025-26 Library Fee Schedule and update the City Master Schedule of Fees and Charges.

Attachments:

- Attachment 1 – Resolution Amending Library Fee Schedule for FY 2025-26
- Attachment 2 – Redlined Library Fee Schedule for FY 2025-26
- Attachment 3 – Library Board of Trustees July 24, 2025 Meeting Minutes

cc: Interim City Manager Eddie Manfro