



# City Charter Development Options

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June 3, 2025



# Options

- Charter Commission
- City Council



## Charter Commission

- Election to create commission and select 15 candidates
- Election to adopt proposed charter must occur within two years of commission election
- Meeting comply with Brown Act



# Proposed Commission Timeline

- By July 2026: Call election for November 2026
- July / August 2026: Candidate nominations
- November 2026: General Municipal Election
- December 2026: Election certified



## Proposed Commission Timeline

- January 2027: Commission begins meeting
- By July 2028: Call election for November 2028
- November 2028: General Municipal Election
- December 2028: Election certified



## City Council

- City Council may draft charter
- Can solicit input from ad hoc committee or advisory group
- Council must hold two public hearings before placing on ballot



# Proposed City Council Timeline

- Through April 1, 2026: City Council drafts charter (could include ad hoc or advisory group assistance)
- April 14, 2026 21-day notice (to newspaper by April 1)
- May 5, 2026 First public hearing
- May 5 – June 4, 2026 30-day gap between hearings



## Proposed City Council Timeline

- June 16, 2026: Second public hearing
- June 16-July 7, 2026: 21-day waiting period
- July 21, 2026: Call November 2026 election
- November 2026: General Municipal Election
- December 2026: Election certified





## Costs

- General Municipal Election: \$8500 / measure
- Special Election Combined with Primary\*: \$200,000 - \$400,000
- Stand Alone Special Election: \$250,000 - \$500,000

\*June Gubernatorial Primary / March Presidential Primary



## Next Steps

- Receive and file report
- Select preferred method to develop a city charter and direct staff to implement next steps



Questions?