

MEETING DATE: MAY 22, 2025

TO: Library Board of Trustees

FROM: Judy Booth, Library Director

SUBJECT: FULLERTON LIBRARY BOARD OF TRUSTEES POLICY ALLOWING
DISPLAY/DISTRIBUTION OF MATERIALS IN A FREE SPEECH ZONE WITHIN THE
CITY LIBRARY

SUMMARY

The Fullerton Library ("Library") designates spaces which allow for the posting and distributing of information of community interest. Petitioning, soliciting, and canvassing are not allowed inside library facilities. Providing space for the posting or distribution of materials does not imply library endorsement of the events or information provided.

RECOMMENDATION

Review and approve the Fullerton Library Board of Trustee Policy allowing Display/Distribution of Materials in a Free Speech Zone within the City Library

FISCAL IMPACT

None

DISCUSSION

Posting of Materials

Permission to post materials on bulletin boards must be obtained from the Library Director or designee prior to posting. Except as otherwise governed by City Council policies, the Library Director will determine, based on available space, how long in advance of the listed event a flyer or notice will be posted, and how long they will remain posted. Materials will not be returned.

Distributing Materials

Handouts, including flyers, postcards, or posters, may be placed at libraries that have designated locations for such materials. Library reserves the right to limit the number of handouts offered. Distributing materials outside Fullerton libraries is permissible, however, it cannot block public access to the building nor interfere with normal library use.

Materials Permitted for Posting and/or Distributing:

Materials providing information about library programs, events, services, procedures, and news; local, state, and federal government programs, events, services, and news; and educational opportunities having substantial community impact.

Materials Not Permitted for Posting and/or Distributing:

Materials related to political campaigns for public office; services or products for sale or rent, except those that directly benefit the library; and notices reflecting opinion, political debate, philosophies, or religious doctrine.

Attachments:

- Regular Business Item No. 4 Attachment 1 - Future Free Speech Zone within the Library Photos
- Regular Business Item No. 4 Attachment 2 - Fullerton Library Board of Trustees Policy allowing Display/Distribution of Materials in a Free Speech Zone within the City Library