



Agenda Report

Fullerton City Council

MEETING DATE: JANUARY 7, 2025

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: LUCINDA WILLIAMS, CITY CLERK

PREPARED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: RULES OF PROCEDURE AND DECORUM FOR CITY COUNCIL MEETINGS ANNUAL REVIEW

SUMMARY

City Council annually reviews the Rules of Procedure and Decorum for City Council Meetings and considers adjustments to the Rules of Procedure for future City Council meetings.

PROPOSED MOTION

Adopt Resolution No. 2025-XXX.

RESOLUTION NO. 2025-XXX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, ESTABLISHING RULES OF PROCEDURE AND DECORUM FOR CITY COUNCIL MEETINGS AND REPEALING RESOLUTION NO. 2023-020

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

No recommendation.

POLICY PRIORITY STATEMENT

This item matches the following Policy Priority Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

No fiscal impact.

BACKGROUND AND DISCUSSION

City Council reviews the Rules of Procedure and Decorum for City Council Meetings annually and considers adjustments to the Rules of Procedure for future City Council meetings.

City Council adopted the most recent Rules of Procedure and Decorum with Resolution No. 2023-020 on April 4, 2023. The Rules of Procedure and Decorum clarify procedural rules for conducting City Council meetings in the following areas:

- General Laws
- Decorum
- Signs
- Photography / Film / Audio Recording
- Meeting Broadcasts
- Use of Audio-Visual Equipment
- City Council Chambers Capacity / Overflow Seating
- Regular Meetings
- Quorum
- Agenda
- Emergency Agenda Matters
- Invocation
- Presentations
- Addressing City Council
- Consent Calendar
- Motions
- Processing of Motions
- Voting
- Reconsideration
- Appeal
- Ordinances
- Resolutions

- Minutes.

Staff recommends updating the resolution to add the following clarifying information:

- Item 18: added public hearing format outline
- Item 21A: added clarification that roll call voting required for teleconferenced meetings
- Item 21B: added the roll call voting order
- Item 27: added the nominations procedure.

Attachments:

- Attachment 1 – Draft City Council Resolution No. 2025-XXX redline
- Attachment 2 – City Council Resolution No. 2023-020

cc: City Manager Eric J. Levitt