



Agenda Report

Fullerton City Council

MEETING DATE: MARCH 4, 2025

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: ERIC LEVITT, CITY MANAGER

PREPARED BY: EDDIE MANFRO, DIRECTOR OF HUMAN RESOURCES

SUBJECT: RETIRED ANNUITANT APPOINTMENT TO INTERIM
DIRECTOR OF ADMINISTRATIVE SERVICES

SUMMARY

Ratify employment agreement with Kingsley Okereke to serve as Interim Director of Administrative Services.

PROPOSED MOTION

Adopt Resolution No. 2025-XXX.

RESOLUTION NO. 2025-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, RATIFYING AN EMPLOYMENT AGREEMENT RETAINING KINGSLEY OKEREKE AS THE INTERIM DIRECTOR OF ADMINISTRATIVE SERVICES IN ACCORDANCE WITH GOVERNMENT CODE SECTIONS 7522.56 AND 21221(h)

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

The City Manager requests approval by the City Council.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability

FISCAL IMPACT

The agreement for Interim Director of Administrative Services will cost an estimated \$59,374.22 based on an average of 35 hours per week for the remainder of Fiscal Year 2024-25. The Administrative Services Department budget will have funds available due to the vacancy created by the upcoming resignation of the current Director of Administrative Services.

BACKGROUND AND DISCUSSION

The Director of Administrative Services position will become vacant effective March 8, 2025. This action would provide for an Interim Director until the City can recruit and appoint a full-time Director. The City has begun the recruitment process. The City Manager met with the proposed candidate, Kingsley Okereke, and determined that Mr. Okereke is highly qualified for the Interim Director of Administrative Services position. The City negotiated the attached agreement with Mr. Okereke. Mr. Okereke would serve as the Interim Director of Administrative Services for up to a 12-month period until the City hires a permanent candidate, pursuant to the agreement terms. The City would compensate Mr. Okereke at a \$104.51 per hour rate, which remains within the salary range for this position and meets the California Public Employees Retirement System (CalPERS) requirements for hiring CalPERS retirees. Mr. Okereke would work approximately 30 to 40 hours per week.

City Council must ratify the employment agreement in accordance with CalPERS rules.

Attachments:

- Attachment 1 – Draft Resolution No. 2025-XXX

cc: City Manager Eric J. Levitt