



Agenda Report

Fullerton City Council

MEETING DATE: MAY 21, 2024

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: JONATHAN RADUS, CHIEF OF POLICE

PREPARED BY: LAUREN PARKHOUSE, SENIOR ADMINISTRATIVE ANALYST

SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH ALLIED UNIVERSAL SECURITY SERVICES, INC. FOR CUSTODY OFFICER SERVICES

SUMMARY

This item proposes awarding a Professional Services Agreement to Allied Universal Security Services, Inc. for Police Department custody officer services.

PROPOSED MOTION

1. Authorize City Manager, or designee, to enter into and administer a Professional Services Agreement with Allied Universal Security Services, Inc. for custody officer services, in a form approved by the City Attorney.
2. Authorize City Manager, or designee, to execute and administer related documents and change orders including renewal term options, in a form approved by the City Attorney.

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Reject agreement
- Close the Fullerton Police Department jail and transport arrestees to the Orange County jail for booking which would greatly impact officer availability for other calls
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

The City Manager recommends approval. The City Manager concurs with the staff recommendation.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statements:

- Public Safety
- Fiscal and Organizational Stability.

FISCAL IMPACT

The proposed cost for Fiscal Year (FY) 2024-25 jail staffing services totals \$715,030.18. Staff factored an increase to the custody officer agreement into the FY 2024-25 Proposed Budget. The updated annual cost totals approximately \$82,465.78 above the prior agreement primarily due to increased labor costs. Staff will evaluate the need for a budget adjustment and present it later in FY 2024-25, if necessary. The following lists estimated costs for the Custody Staffing Services Agreement Years 1 through 5:

Year	Weekly Hours	Monthly	Annually
Year 1 (2024-25)	300	\$59,585.85	\$715,030.18
Year 2 (2025-26)	300	\$62,203.37	\$746,440.46
Year 3 (2026-27)	300	\$64,847.22	\$778,166.59
Year 4 (2027-28)	300	\$67,517.38	\$810,208.56
Year 5 (2028-29)	300	\$70,213.86	\$842,566.37
Total Agreement			\$3,892,412.16

BACKGROUND AND DISCUSSION

The Fullerton Police Department has operated a jail since 1911 and a Type I Temporary Holding Jail Facility since 1939. A Type I facility is “a local detention facility used for the detention of persons for not more than 96 hours excluding holidays after booking.” The City may also detain inmates in a Type I facility through certain court orders or as part of a County Jail sentence, if the inmate voluntarily chooses placement.

The Police Department has a proactive police work culture which generates a higher number of arrestee bookings than cities of similar size. Fullerton is one of only three agencies state-wide that offers Drug Recognition Experts (DRE) training, which includes testing and arresting citizens suspected under the influence of alcohol or drugs. This impacts Department workload and burdens jail operations. The Police Department averages 11 jail bookings a day or 4,017 bookings annually.

The City conducted a comprehensive bidding process in 2018 for custody officer services and awarded a contract to G4S. Universal Services of America dba Allied Universal Security Services (Allied Universal) acquired G4S in April 2021 to create the world’s largest global security service organization with an operational presence in 85 countries and a regional headquarters in Orange County, CA. The current agreement with Allied Universal expires on June 30, 2024.

Staff sought to procure custody officer services through “piggy-backing” off another competitively bid local agency agreement award to continue services with Allied Universal and avoid service disruption. City Purchasing Policy, Administrative Policy 4.1.2, Section IV.F allows exceptions to the Open Market Process when “a vendor who has been awarded specific items or services in a contract, within the previous 365 days, resulting from a formal competitive bid by another governmental agency or by the federal government, or at any time during the term of an existing contract. This includes, but is not limited to, General Service Agreements, California Multiple Award Schedule agreements, or “piggyback” contractual agreements of other governmental agencies.” The City of Westminster solicited a formal competitive bid for custody officer services and awarded an agreement to Allied Universal in September 2023.

Staff reviewed the City of Westminster Request for Proposal (RFP) along with the contract awarded to Allied Universal and determined the proposed terms acceptable. Staff requests approval to “piggy-back” off the City of Westminster agreement and enter into a five-year Professional Services Agreement with Allied Universal Security Services. The proposed cost over the term of the agreement totals \$3,892,412.16, with the FY 2024-25 cost totaling \$715,030.18. The new custody staffing services agreement would commence July 1, 2024.

Attachments:

- Attachment 1 – Allied Universal Security Services Professional Services Agreement
- Attachment 2 – City of Westminster Agreement

cc: City Manager Eric J. Levitt