



# **Agenda Report**

## **Fullerton City Council**

**MEETING DATE:** APRIL 2, 2024

**TO:** CITY COUNCIL / SUCCESSOR AGENCY

**SUBMITTED BY:** DAISY PEREZ, DEPUTY CITY MANAGER

**PREPARED BY:** AMANDA ARBISO, PARKS AND RECREATION MANAGER

**SUBJECT:** YOUTH COMMITTEE STRUCTURE REVISIONS

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### **SUMMARY**

City Council adopted Resolution No. 2020-97 to establish a Youth Commission on November 2, 2020. Staff requests adoption of a new resolution to reflect updated guidelines and duties for a Fullerton Youth Committee to enhance committee effectiveness and align with community needs.

### **PROPOSED MOTION**

Adopt Resolution No. 2024-XXX.

**RESOLUTION NO. 2024-XXX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, REVISING YOUTH COMMITTEE FORMATION AND RESCINDING RESOLUTION NO. 2020-97**

### **ALTERNATIVE OPTIONS**

- Approve the Proposed Motion
- Leave Resolution No. 2020-97 in effect with no change to the Youth Commission
- Provide alternate direction to staff for the desired structure of the Youth Committee
- Direct staff to move forward without a Youth Committee
- Other options brought by City Council.

### **STAFF RECOMMENDATION**

Staff recommends the Proposed Motion.

### **CITY MANAGER REMARKS**

City Manager concurs with the staff recommendation.

### PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

### FISCAL IMPACT

No additional budget appropriation needed. The estimated annual costs for staff to administer a Youth Commission totals \$9,000 which include includes preparing meeting materials and attending meetings.

### BACKGROUND AND DISCUSSION

City Council adopted a resolution on November 2, 2020 establishing a Youth Commission to serve as a volunteer advisory board to give City Council insight on youth achievements, challenges and needs within the community. The resolution directs the Commission to host an annual Youth in Government Day and the Parks and Recreation Department to provide administrative support to the Commission.

The resolution specifies that the Commission meet monthly between September and June with membership consisting of the following nine members chosen by a City Council subcommittee: one Fullerton High School student, one Sunny Hills High School student, one Troy High School student, one La Vista / Sonora High school student and five at-large city residents (one of which shall be an incoming freshman student from the Fullerton School District).

Staff proposes the following amendments to the Commission establishment:

- Change the name from “Youth Commission” to “Youth Committee”
- Reduce number of at-large members from five to two
- Add “Actively contribute to citywide programs, projects and events” to committee duties
- Require members to be between 14 and 17 years old (or 18 if in high school or home school)
- Require members maintain a minimum 2.5 grade point average
- Require members to have Fullerton residency
- Obtain parental or legal guardian permission to attend monthly meetings from September to June
- Follow the City Council at-large committee member appointment process in Fullerton Municipal Code 2.11.

The following outlines the Committee member recruitment timeline:

April 2, 2024	City Council adopts Youth Committee Revisions
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## Youth Committee Structure

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April 2024	Staff informs Fullerton High School District of the Youth Committee. District distributes Committee information to students.
April 30, 2024	Deadline to apply for Youth Committee.
May 6 – 17, 2024	Interview panel interviews applicants.
May 21, 2024	City Council ratifies Committee appointments.
July 16, 2024	City Council approves Youth Committee Work Plan.

Staff recommends City Council adopt the resolution revising Youth Committee regulations. Staff would present the Committee work plan for the 2024-25 school year at the July 16, 2024 City Council meeting to ensure transparency and accountability in Committee activities.

### Attachments:

- Attachment 1 – Resolution No. 2024-XXX
- Attachment 2 – Resolution No. 2020-097
- Attachment 3 – Fullerton Collaborative Letter

cc: City Manager Eric J. Levitt