



**CITY OF FULLERTON
Fullerton Public Library
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
September 28, 2023, 6:00 P.M.
Fullerton, California**

CALL TO ORDER

Vice President Chen called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Vice President Chen, Trustee Dale, Foundation Representatives Dennehy (via Zoom) and Lee, Friends Representative Steedman, and Corresponding Secretary Watson (McLellan)

Absent: Trustee Paden and President Strauss

Staff: Library Director Judy Booth, Senior Librarian Jaime Cortes, Recording Secretary Ruth Leopold, Administrative Assistant Melissa Leung, Administrative Analyst Alec MacLennan, and Senior Librarian, Technical Services Bethany Weinberg

LIBRARY DIRECTOR / STAFF REPORTS

- City Council Meetings: September 5 – Closed Session meeting only. September 19 – Nothing pertaining to the library to report.
- Main Library Including Security Update – Introductions of new Library staff.
- Hunt Library Including Security Update – There was nothing to report.
- Budget Update – Friends Restricted Account Balance - \$239,017.23 and Foundation Restricted Account Balance - \$279,896.62
- Hunt Re-opening
- Osborne Auditorium project on hold.

LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS

Library Board of Trustees

Vice President Chen welcomed the new library staff.

Foundation (FPLF)

Representative Dennehy announced that at the September 26 FPLF meeting that they voted to fund the Item No. 6 on the Library Board agenda not-to-exceed \$100,000 with provisions to be made for joint purchases be used exclusively for the Hunt Library and Event Center or Main Library, but not for City purposes. Item No. 7 at the June 27, 2023

meeting, the Foundation voted to pledge \$150,000 from the Property Investment Fund for the Hunt Library and Item No. 8 is not supported and was understood that the Library Board of Trustees elected to pay for these items from the Foundation Restricted Account.

Friends

Friends Representative Steedman reported that the Book Sale is this weekend.

PUBLIC COMMENTS

Curtis Gamble – Spoke about homeless and community services in Fullerton.

Curt Johnston – In support of the Hunt. Would like to see more improvements made and adding additional trees and removing some that look unsafe.

CONSENT CALENDAR (Items 1-4)

Public Comments – none

August Minutes were not included and will be moved to the following meeting.

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to ACCEPT the Items No. 2-4 of Consent Calendar. MOTION carried 3-0-2. Absent: Strauss and Paden.

REGULAR BUSINESS

1. Update on Building Forward Grant #2

Public comments - None

Library Director said there hasn't been any notice that the grant has been awarded.

Item was received and filed.

2. Staff Development Day in February 2024 from 9 am to 2 pm

Staff report was presented.

Vice President Chen asked for an update of Staff Development Day when a program is chosen.

Public Comments – None

MOTION made by Corresponding Secretary Watson, SECONDED by Trustee Dale to approve a Staff Development Day in February 2024 from 9 a.m. to 2 p.m. with the library opening at 2 p.m. and close as usual at 7 p.m. The Passport Office would be closed that day. MOTION carried 3-0-2. Absent: Strauss and Paden.

3. 2024 Library Holiday Closure Dates

Staff report presented.

Public Comments – None

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to approve the proposed 2024 Library Holiday Closure Dates. MOTION carried 3-0-2. Absent: Strauss and Paden.

4. Rescheduling of November and December 2022 Meetings to November 16 and December 21

Public Comments – None

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to accept the change of the meetings to November 16 and December 21. MOTION carried 3-0-2. Absent: Strauss and Paden.

5. Presentation of Planned Library Services at Hunt Library Based on Public Input

Senior Librarian Cortes presented the PowerPoint presentation.

Outdoor signage, re-opening, possible re-paving and planting trees were discussed.

Staff will create an 8–10 minute Hunt documentary and how it's revived and gone forward.

Public Comments:

Maureen Melton (via Zoom) asked about public transportation to the Hunt and access for those who don't drive and are disabled. Is everyone eligible to use senior transportation through the Community Center?

Staff said that Parks and Rec discussed using the senior van and OCTA.

Corresponding Secretary Watson would like to hear a public transportation report and also about the ADA entrances, being compliant and any other accessibility features. Staff explained the ADA improvements.

MOTION made by Corresponding Secretary Watson, SECONDED by Trustee Dale to receive and file. MOTION carried 3-0-2. Absent: Strauss and Paden.

6. Foundation Funding of Common Furniture and Equipment at Hunt Library & Event Center

Staff report was presented.

Public Comments – None

Trustee Dale expressed his gratitude with the Foundation.

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to approve the request of the Foundation to fund a not-to-exceed amount of \$100,000 to support the purchase of common furniture, equipment, display cases and gallery walls at Hunt Library. MOTION carried 3-0-2. Absent: Strauss and Paden.

7. Updated Foundation Funded Start-up Costs for Hunt Library Re-opening

Staff report and presentation.

Public Comments - None

MOTION made by Corresponding Secretary Watson, SECONDED by Trustee Dale to have the Foundation affirm its financial support of the estimated start-up costs to re-open Hunt Library services with a donation of \$150,000 to purchase furniture, materials to circulate to the public, supplies, and technological needs. MOTION carried 3-0-2. Absent: Strauss and Paden.

8. Foundation Support for the Revitalization of Hunt Library Through Funds Separate from the Foundation's Annual Donation

There was discussion about the Foundation's request in how they'd like to submit funds to the Library for this project. Trustee Dale said he would speak to the Foundation treasurer and express his concerns.

Public Comments - None

MOTION made by Trustee Dale, SECONDED by Corresponding Secretary Watson to request that the Foundation reimburse the Foundation Restricted Account in the amount of \$262,400 for Foundation support of the Hunt Library Revitalization Project. MOTION carried 3-0-2. Absent: Strauss and Paden.

ADJOURNMENT – Meeting was adjourned at 7:05 p.m. A Special Meeting of the Library Board of Trustees is scheduled for November 16, 2023 at 6:00 p.m.

Respectfully submitted,

Ruth Leopold

Ruth Leopold, Recording Secretary