



Agenda Report

Fullerton City Council

MEETING DATE: MARCH 19, 2024

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: JUDY BOOTH, LIBRARY DIRECTOR

PREPARED BY: ALEC MACLENNAN, ADMINISTRATIVE ANALYST
RACHEL CASTANON, ADMINISTRATIVE ANALYST
EDGAR ROSALES, SENIOR ADMINISTRATIVE ANALYST
JEROME JOAQUIN, ADMINISTRATIVE MANAGER
PUBLIC WORKS

SUBJECT: HUNT LIBRARY SECURITY GUARD FUNDING

SUMMARY

Request for budget transfer and appropriation for Hunt Library unarmed professional security services through June 2024.

PROPOSED MOTION

1. Approve \$57,129.82 budget transfer and appropriation from General Fund (Fund 10) unassigned fund balance to Project No. 55050 Hunt Library Renovation Project (Fund 74) for unarmed professional security services at the Hunt Library incurred through mid-March 2023 through July 2023.
2. Approve \$140,000 budget transfer and appropriation from General Fund (Fund 10) from unassigned fund balance to Hunt Library Program in Library Fund (Fund 13) for Hunt Library unarmed professional security services from March 2024 to June 2024.

ALTERNATIVE OPTIONS

- Approve proposed motion
- Provide staff with other alternatives to protect Hunt Library before and after re-opening
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

The City Manager recommends approval. We may consider other alternatives for the FY 2024 – 2025 Budget.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statements:

- Fiscal and Organizational Stability
- Public Safety
- Infrastructure and City Assets.

FISCAL IMPACT

City Council approved a \$180,000 budget appropriation on August 16, 2022 to support 24 / 7 unarmed professional security services at the Hunt Library. Project No. 55050 absorbed costs for 24 / 7 Hunt Library security through July 2023 resulting in a \$57,129.82 project budget shortfall.

The Fiscal Year 2023-24 Adopted Budget included \$88,452 for Hunt Library unarmed security guard services in the Library Fund (Fund 13) budget. The City maintained 24 / 7 security at the Hunt Library due to continued safety concerns, resulting in a \$140,000 budget shortfall to provide uninterrupted security services from December 2023 through June 2024.

Staff requests the following budget transfers and appropriation from available General Fund (Fund 10) balance: \$57,129.82 to the Capital Improvement Program Fund (Fund 74) and \$140,000 to the Library Fund (Fund 13).

BACKGROUND AND DISCUSSION

The Hunt Library became a target for graffiti, broken glass exteriors and other vandalism due to its remote location and lack of occupation. The City prioritized building security throughout revitalization project and deployed security services 24 hours a day, 7 days a week in August 2022. The City continued Hunt Library security following major improvement projects and relocated security services administration from the Hunt Library Renovation Project to the Hunt Library Program operations.

Staff seeks funding to continue 24 / 7 Hunt Library security services through June 2024 to protect the renovated building, newly purchased City assets at the Hunt Library and Hunt Library staff and patrons.

cc: City Manager Eric J. Levitt