



Agenda Report

Fullerton City Council

MEETING DATE: SEPTEMBER 16, 2025

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: DAISY PEREZ, DEPUTY CITY MANAGER

PREPARED BY: DAISY PEREZ, DEPUTY CITY MANAGER

SUBJECT: RECOMMENDED REVISIONS TO YOUTH ADVISORY COMMITTEE STRUCTURE

SUMMARY

City Council revised the Youth Advisory Committee structure in July 2024, however, vacancies and quorum challenges made it difficult for the Committee to meet regularly. Staff recommends adjusting committee membership to nine members, balancing direct and at-large appointment to improve consistency and broaden youth participation.

PROPOSED MOTION

Adopt Resolution No. 2025-XXX.

RESOLUTION NO. 2025-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, REVISING THE YOUTH ADVISORY COMMITTEE STRUCTURE AND RESCINDING RESOLUTION NO. 2024-039.

ALTERNATIVE OPTIONS

- Approve the proposed motion
- Provide alternate direction to staff
- Request staff to return with additional modifications
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

None

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

No fiscal impact.

BACKGROUND AND DISCUSSION

The City Council adopted Resolution No. 2020-97 establishing a Youth Commission in November 2020. The voluntary advisory body would inform City Council of community youth achievements, challenges and needs and encourage greater youth participation in civic life. Commission responsibilities included organizing an annual Youth in Government Day and assisting in various City events and service projects.

City Council adopted Resolution No. 2024-039 in July 2024 revising the structure and renaming the body as the Youth Advisory Committee (YAC). The updated framework expanded membership to 17 members consisting of five direct City Council Member appointments and seven high school representatives and five junior high school representatives nominated by school principals to create a broad representation from Fullerton schools and community youth. City Council would ratify all appointments.

Council Members and school principals began appointing members to the Committee, filling many positions, however some remained vacant for extended periods due to delays in appointments from schools. This posed challenges achieving quorum under the Brown Act requirements to have at least nine members present to conduct a meeting. These difficulties led to several canceled meetings and the Committee did not convene its first official meeting until June 2025. In addition, the large size of the Committee made it more difficult to identify consistent meeting locations with adequate seating and technological capacity.

The Youth Advisory Committee has generated strong interest from youth participants, and the concept continues as a valuable means of engaging young residents in City affairs. Staff recommends refining the Committee structure to improve efficiency, encourage regular meetings and maintain meaningful youth representation and proposes reducing the membership to nine members, consisting of five direct City Council appointments (one per Councilmember) and four at-large members appointed through the City existing committee appointment process. The new structure would not have school-designated seats but applicants must still reside in Fullerton, be enrolled in grades 7 through 12 and obtain parental consent. The term for current YAC members ended on August 31, 2025.

This streamlined approach will improve quorum reliability, reduce administrative challenges and broaden participation opportunities to all interested Fullerton youth rather than limiting eligibility to specific schools. Staff met with the Fullerton Collaborative NextGen Committee regarding the proposed changes and the Committee expressed support for the revisions.

Staff proposes establish a regular meeting schedule the 4th Monday of each month at 6:00 p.m. based Council Chamber availability. If City Council adopts this new format, Staff would schedule direct appointments for the October 7, 2025 City Council meeting, hold at large interviews between October 8 and 17, 2025 and schedule at-large appointments for the October 21, 2025 City Council meeting. The first Committee meeting would occur on October 27, 2025.

Attachments:

- Attachment 1 – Draft Resolution
- Attachment 2 – Current Roster

cc: Interim City Manager Eddie Manfro