



PUBLIC WORKS ENGINEERING FEE SCHEDULE NEW & REVISED FEES

City Council
October 21 2025



Fee Study Objectives

Objectives

- Identify full cost and revenue gaps associated with providing related services
- Incorporate new fees and services
- Develop rational basis for setting fees, that can be easily updated in the future
- Maintain accordance with City's policy and goals, specifically, the City's Cost Recovery Policy
- Recover 100% cost for eligible City user services



Engineering Fee Overview

Engineering Fee Schedule

- Includes Engineering Fees and Charges such as plan checks, inspections, permits, and administrative fees
- Latest Fee update in 2017 applied an overall 10% increase on all Public Works Fees
- 2025 Fee Update:
 - Utilized Willdan Financial Services consulting services
 - Cataloged all engineering services provided, existing and new
 - Performed time analysis
 - Use Full Cost Recovery method
 - Survey neighboring cities' fees.



City Fee Comparison

	Fullerton						
Permit/Fee	Existing (2017)	Proposed (Fee Study)	Orange (2018)	Whittier (2022)	Yorba Linda (2025)	Tustin (2025)	Garden Grove (2017)
Lot Line Adjustment	\$825*	\$4,086	\$2,828	\$6,524	\$4,064	\$2,937*	\$1,465*
Encroachment Permit Processing/Issuance	\$52	\$131	\$535	-	\$120	\$305	\$50
Encroachment Permit Driveway (non-arterial)	\$373	\$806	\$755	\$309	\$143	\$805	\$260
Encroachment Permit Sidewalk (25 LF/100 SF)	\$270	\$806	\$755	\$230	\$902	\$805	\$260-\$360
Encroachment Permit Curb and Gutter (25 LF)	\$373	\$806	\$604	\$309	\$902	\$805	\$260-\$360

Note: *Initial Deposit or Application Fee – does not include additional consultant expenses and/or staff time.*

Fee comparison with other agencies can be challenging given the nature of each city with varying employee compensation rates, full cost recovery method, philosophies, and content of the services and fees.



Revenue Analysis

- **Fiscal Impact**

- Full Cost Recovery from providing such services
 - Subsidized by General Fund to offset the cost
- New fees will also generate “new revenue”
- Variable nature of engineering fees makes it challenging for revenue projection
- Anticipates roughly 30% increase in revenue/full cost recovery



- Approve proposed changes to the Public Works Department's Fee Schedule in efforts to approach full cost recovery for services provided, beginning sixty (60) calendar days after adoption of changes.
- Adopt RESOLUTION NO. 2025-XXX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, ADOPTING THE CITY OF FULLERTON'S PUBLIC WORKS FEE SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2025-26