CITY OF FULLERTON
FULLERTON PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
December 21, 2023, 6:00 P.M.
Fullerton, California

CALL TO ORDER

President Strauss called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Vice President Chen, Foundation Representative David Lee, Trustee Paden, President Strauss and Corresponding Secretary Watson (McLellan)

Absent: Trustee Dale

Staff: Library Director Judy Booth, Recording Secretary Alec MacLennan, and Senior Librarian, Technical Services Bethany Weinberg

LIBRARY DIRECTOR / STAFF REPORTS

- December 5 City Council Meeting – Building Forward #2 State Grant Resolution and Classification Update for Library Technical Assistant were approved. December 19 meeting – there was nothing library-related.
- Main Library Including Security Update – Programming update.
- Hunt Library Including Security Update – There was nothing to report.
- Budget 2024-25 Update

LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS COMMUNICATIONS AND REPORTS

Library Board of Trustees
Vice President Chen said she visited the Hunt and is excited to see the transformation. She attended the Yule Ball program and it was fabulous to see so many families in attendance.

Foundation (FPLF)
Representative Lee said there was no meeting held in November but the Foundation met on December 5. They raised $10,000 from the Giving Day fundraiser. FPLF Members visited a Children's Book Fair and Fullerton Women's Leadership Forum.

Friends
Representative not present.

PUBLIC COMMENTS

Curtis Gamble - provided information about homeless services in Fullerton.

Maureen Milton – via Zoom asked if the Library can publish the interesting statistics presented at the November meeting. She had some questions about circulation.

CONSENT CALENDAR (Items 1-4)

Public Comments – none

MOTION made by Vice President Chen, SECONDED by Corresponding Secretary Watson to ACCEPT the Consent Calendar. MOTION carried 4-0-1. Absent: Dale.

REGULAR BUSINESS

1. Friends' Annual Donation and Staff Recommended Spending Plan for use of the Friends' 2024 Annual Donation

Public comments:
- Curtis Gamble spoke about homeless in the library, city services and donations.

- Maureen Milton asked what is the Restricted Account?

Vice President Chen asked for clarification about how Restricted Funds are used.

MOTION made by Corresponding Secretary Watson, SECONDED by Trustee Paden to:

1) Accept annual $60,500 donation from the Friends of the Fullerton Public Library to be deposited in the Friends Restricted Account.

2) Approve spending from Friends Restricted Account funds for 2024.

Motion carried 4-0-1. Absent: Dale

2. Recommended Use of Bequests within the Foundation Restricted Account

Public Comments
Curtis Gamble recommended contacting the County for funding for services.

No name provided – Suggested hiring part-time employees to run library sorter because of expense.

There was discussion about the Library Sorter and how it is used in the Library.

MOTION made by Trustee Paden, SECONDED by Corresponding Secretary Watson to:

1) Approve the use of $50,000 from the Foundation Restricted Account to supplement the CIP funding provided by the City in the amount of $240,000 to purchase a replacement Library Materials Sorter. Any amount not used for the purchase of the sorter shall remain in the Foundation Restricted Account when the purchase is complete.

2) Approve the use of $20,000 from the Foundation Restricted Account to supplement the CIP funding provided by the City in the amount of $5,000 to repair or replace components of the Paging (Public Address) System. Any amount not used for this purpose shall remain in the Foundation Restricted Account when the purchase complete.

Motion carried 4-0-1. Absent: Dale

ADJOURNMENT – Meeting was adjourned at 7:27 p.m. A Special Meeting of the Library Board of Trustees is scheduled for January 25, 2024 at 6:00 p.m.

Respectfully submitted,
Ruth Leopold
Ruth Leopold, Recording Secretary