



Agenda Report

Fullerton City Council

MEETING DATE: JULY 15, 2024

TO: CITY COUNCIL / SUCCESSOR AGENCY

SUBMITTED BY: LUCINDA WILLIAMS, CITY CLERK

PREPARED BY: LUCINDA WILLIAMS, CITY CLERK

SUBJECT: SENIOR ADVISORY COMMITTEE MEETING SCHEDULE

SUMMARY

Adjust Senior Advisory Committee meeting schedule from quarterly to bi-monthly meetings.

PROPOSED MOTION

Adopt Resolution No. 2025-XXX.

RESOLUTION NO. 2025-XXX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, ADJUSTING THE SENIOR ADVISORY COMMITTEE MEETING SCHEDULE

ALTERNATIVE OPTIONS

- Approve the Proposed Motion
- Other options brought by City Council.

STAFF RECOMMENDATION

Staff recommends the Proposed Motion.

CITY MANAGER REMARKS

No recommendation.

PRIORITY POLICY STATEMENT

This item matches the following Priority Policy Statement:

- Fiscal and Organizational Stability.

FISCAL IMPACT

Staff estimated the cost to administer a new Senior Advisory Committee with quarterly meetings at \$4,200 per year from the General Fund for staff time to attend meetings, prepare meeting materials and follow-up activities. Increasing meeting frequency to every other month would cost an estimated minimum \$6,300 per year absorbed in existing department budgets.

BACKGROUND AND DISCUSSION

City Council established the seven-member Senior Advisory Committee on February 20, 2024 comprised of five members directly appointed by City Council members, one Fullerton Senior Club representative and one at-large member, all at least 60 years old. The Senior Advisory Committee meets quarterly and advises City Council on matters related to senior and community needs and interests.

Committee Chair Todd Harrison addressed City Council during Public Comments on June 17, 2025 and requested more frequent Senior Advisory Committee meetings. Staff prepared a draft resolution for City Council consideration to adjust the committee meeting schedule to bimonthly meetings. Staff has attached enacting Resolution No. 2024-007 adopted on February 20, 2024 for reference.

Attachments:

- Attachment 1 – Draft Resolution
- Attachment 2 – Resolution No. 2024-007

cc: City Manager Eric J. Levitt