



**CITY OF FULLERTON  
Fullerton Public Library  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
April 28, 2022, 6:00 P.M.  
Fullerton, California**

**CALL TO ORDER**

President Ballard called the meeting to order at 6:01 p.m.

**ROLL CALL**

Present: President Ballard, Trustee Chen, Foundation Representative Johnson, Trustee Paden (arrived at 6:06 pm), Friends Representative Pankow and Trustee Strauss

Absent: Corresponding Secretary Garcia

Staff: Library Director Judy Booth, Recording Secretary Ruth Leopold, and Senior Librarian Technical Services Bethany Weinberg

**LIBRARY DIRECTOR / STAFF REPORTS**

- April 5 City Council Meeting
- April 19 City Council Meetings - Wage increase for department heads, executive and confidential employees.
- April 26 City Council Meetings – Budget Study Session. Mayor asked staff to find out cost and timeline for classification and compensation study for the City.
- Main Library Including Security Update – There was one revocation this month.
- Hunt Library Including Security Update – The idea of the fence went to the Planning Commission and was approved but they need further design options.
- Baby Yoda Library Cards and Library Star Wars video was presented by Technical Services Senior Librarian Bethany Weinberg.

**LIBRARY BOARD OF TRUSTEES / FOUNDATION AND FRIENDS  
COMMUNICATIONS AND REPORTS**

Vice President Strauss thanked Library Staff for their time and work at the Library.

Trustee Chen was very appreciative of library staff and thanked them.

President Ballard announced a program at Pacific Drive School.

**FOUNDATION (FPLF)**

There was nothing to report.

## **FRIENDS**

Representative Pankow said the first two-day book sale was well received from the public. The Friends gave the Library \$50,000 last month.

## **PUBLIC COMMENTS**

None

## **CONSENT CALENDAR (Items 1-4)**

Trustee Paden pulled Item no. 2 Bill Summary from Consent Calendar regarding the \$1,032 legal fees. He would like to know the time spent on legal fees.

There was also discussion about Expenditure 6501 Maintenance and Repairs and how it is being charged to a different category. Staff offered to bring information to the next meeting about where this was being billed to before.

MOTION made by President Ballard, SECONDED by Trustee Paden to ACCEPT the Consent Calendar except the Jones & Meyer expenditure to be disclosed at the May 26 meeting. Motion carried 4-0-1; Absent: Garcia

## **REGULAR BUSINESS**

### **1. Library Director First Amendment to the Employment Agreement**

Public Comments – None

MOITON made by Trustee Chen, SECONDED by Vice President Strauss to approve the increase to the Salary Control Point for the Library Director range, and hence the current director's annual salary, by 5.25% which was approved by the City Council at their regular meeting on April 19, 2022. Motion carried 4-0-1. Absent: Garcia

### **2. 2022-23 Budget Study Session – Library Director Judy Booth**

Staff presented report.

Passport Office hours and staffing was discussed.

Trustee Paden said he would like to know costs in order to increase the library hours and make the request to City Council. He would like the library to be fully opened on the weekend. Staff said Sunday's attendance is lowest per capita, but Wednesdays are the busiest days.

## **PUBLIC COMMENTS - LL and LM**

There is so much passion coming from library board who are very committed. Sometimes when we are looking at fine details such as passports and people coming in and so on it's easy to get stuck on minutia of details. It's important to take a step back and look at the big picture. I would like to see a study (not ad-hoc committee or informal study) but area study

of library where you look at usage and not just what it's being used for but who is using it and at what times so it can become a very efficient operation. As a taxpayer in the City of Fullerton, most are experiencing the ramifications of all cuts taken place from Parks and Rec to Maintenance workers. It's easy to get caught up in the world we are interested in and without looking at the big picture would like to see that library is being run as efficient as possible, but also being accountable to public and looking at fairness in other areas whether it be street services or Parks and Rec. All of which are very high use items. Thank you for the passion you share on this board.

MOTION made by Trustee Paden, SECONDED by Vice President Strauss to receive and file. Motion carried 4-0-1. Absent: Garcia.

**3. 2022-23 Fees Schedule – Library Director Judy Booth  
Recommendation:**

Fee Schedule was reviewed. Library Director made a correction to the security guard fees on page 3 which are \$23.25 not \$24.00.

MOTION made by Vice President Strauss, SECONDED by Trustee Chen to APPROVE the 2022-23 Fees Schedule. Motion carried 4-0-1. Absent: Garcia.

**ADJOURNMENT** – Meeting was adjourned at 6:57 p.m. A Special Meeting of the Library Board of Trustees is scheduled for May 12, 2022 at 6:00 p.m.

Respectfully submitted,

*Ruth Leopold*

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Recording Secretary